

AGENDA

DOWNTOWN HERITAGE PERTH BIA BOARD

To be held: 8:30 a.m. Wednesday May 31st, 2017

Location: POA Courtroom, Town Hall

1. Sixth Meeting of 2017

- a. Call to Order
- b. Disclosure of Pecuniary Interest and General Nature Thereof
- c. Approval of Last Minutes – April 26th, 2017
- d. Insurance Verification

2. Disclosure of Additional items

There being none, the Chair moved on to the next order of business.

3. Delegations and Presentations

Update from Toby James from Cat's Cove Communications

4. Closed Session

There being none, the Chair moved on to the next order of business.

5. Open Session

6. Matters Arising from the Closed Session

7. Confirmation By-law

- a) By-law 2017-0036 - Confirmation of Proceedings – May, 2017

8. Unfinished Business

9. Receiving Correspondence and other Communications

For Information:

- a. May 2, 2017 – Amy Hogue – Lanark County Tourism Year in Review Report
- b. May 2, 2017 – Jeryn Daly – Progress Edition 2017 for Perth
- c. May 5, 2017 – Amber Hall – Perth and District Chamber of Commerce May 4th Minutes

- d. May 7, 2017 – Jeryn Daly – Perth Community Development Committee
- e. May 19, 2017 – Come Wander – Experiential Tourism Launch for Ontario Highlands

Requiring Action:

- f. April 26, 2017 – Angie Gilchrist - Application for BIA Board of Directors
- g. May 25, 2017 – Valley Heartland – Invitation to Annual General Meeting, June 21st, Carleton Place

Committee Minutes and Reports

- h. Stewart Park Festival – John McKenty (+Minutes, Update)
- i. Merchant Promotion – Kirsten Coughler (+Minutes)
- j. Downtown Environment – Krista Mackler (+Minutes)
- k. Membership Committee – Judy Brown (+Minutes)
- l. Personnel Committee – Judy Brown (+Minutes)
- m. Town Community Development Committee - Judy Brown (+Minutes)
- n. Town Community Improvement Plan Advisory Panel – Update – Judy Brown
- o. Town Council – Update – Judy Brown

10. New Business

- a. Strategic Plan
- b. Progressive Dinner in November – Motion required
- c. SPF Accessibility Policy - Motion required
- d. BIA meetings in July
- e. Transportation Plan – trucks on Gore St.
- f. Snow plow discussion at COW
- g. “Docs on Ice” Event- March 28-30th, 2019

General New Business

11. Staff Reports

12. Motions Coming out of Committee(s)

- a. Merchant Promotion Committee seeks Board approval to host a Retail/Practitioner Event for 2018

MOTION BIAMP 2017- 001

MOVED BY Angie Gilchrist **THAT THE MERCHANT PROMOTION COMMITTEE REQUESTS BOARD APPROVAL TO HOLD A PRACTITIONER EVENT IN JANUARY 2018**

CARRIED *UNANIMOUS*

- b. An application from Angie Gilchrist, owner of Shadowfax to sit as a Director on the BIA Board

MOTION BIAM 2017- 001

MOVED BY Kirsten Coughler **THE MEMBERSHIP COMMITTEE ACCEPTS THE APPLICATION FROM ANGIE GILCHIRST TO SIT ON THE BIA BOARD OF DIRECTORS AND FORWARDS THE APPLICATION TO THE BIA BOARD FOR APPROVAL**

CARRIED *UNANIMOUS*

13. Discussion of Additional Items

14. Receiving Committee Reports

15. Next Meeting To be held on June 28th, 2017 at 8:30 a.m. in the POA Courtroom of the Town Hall

16. Adjournment: Motion to adjourn